



PRINCE  
of PEACE  
Lutheran Church

Prince of Peace Lutheran Church of Roseville MN | ELCA  
Agenda for the Semi-Annual Meeting of the Congregation  
Sunday, January 26, 2025; 12:00pm

- I. Call to Order & Establish Quorum
- II. Opening Prayer – Pastor Peter Christ
- III. Approval of Agenda
- IV. Approval of the Minutes for June 30, 2024, Semi-Annual Meeting
- V. Current Demographics – Andrew Hannesh
- VI. Congregation Spheres Update
  - Building the Church – Deborah Cordes, Alyssa Herrig & Pastor Peter
  - Loving the World - Caryn & Jim Josephson
  - Ministry Support – Steve Sveom & Arjun Sethi
- VII. Solar Project Update

Solar Implementation: Replacement motion to the 06/30/24 motion.

**Motion:** To authorize the Property Management Team to enter into agreement/s to install a solar array on the campus of Prince of Peace for up to and including \$163,000. In the event the City of Roseville will not approve installation, the Property Team is directed to invest the funds in a solar cooperative approved by Excel.

  - Moved: Prince of Peace Congregation Council
- VIII. Election of Congregation Council representatives/Committee positions

**Motion:** To elect the slate Congregation Council representatives/Committee positions.

  - Moved: Nominating Committee
- IX. Closing Prayer – Pastor Peter Christ
- X. Adjournment



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## Prince of Peace Lutheran Church of Roseville MN | ELCA

### Semi-Annual Meeting Minutes

Sunday, June 30, 2024; 10:45am

- I. Call to Order at 10:45am
- II. Establish Quorum – Quorum was established
- III. Invocation – Debbie Jorgens
- IV. Approval of Agenda
  - a. Moved: Rick Rothausen
  - b. Second: Linda Wagner
  - c. Motion: Passed
- V. Approval of the Minutes for January 28, 2024, Semi-Annual Meeting
  - a. Moved: Erika Wold
  - b. Second: Caryn Josephson
  - c. Motion: Passed
- VI. Old Business - None
- VII. New Business
  - A. Build A Church – 3 yr. project**

**Motion:** Prince of Peace Congregation Council moves that a three-year grant be approved in the amount of \$90,000 from the Rose Diestler Funds for the purpose of a build the church ~~project~~ initiative (an amendment was made to change from project to initiative. Motion: Rick Rothausen, Second: Caryn Josephson, Motion: Passed).

Distribution of the grant to be:

    - Year 1 (2024-2025) – Grant allocation not to exceed \$50,000;
    - Year 2 (2025-2026) – Grant allocation not to exceed \$30,000
    - Year 3 (2026-2027) – Grant allocation not to exceed \$10,000
      - a. Moved & Seconded: Congregational Council

- b. Motion: Passed with one abstention

**B. Approval of the proposed 2024-2025 operating budget.**

**Motion:** Prince of Peace Congregation Council moves to approve the Prince of Peace 2024-2025 operational budget.

- a. Moved & Seconded: Congregational Council
- b. Motion: Passed

**C. Solar Project – James Erickson**

**Motion:** Property Management Team/Prince of Peace Congregation Council moves to authorize the Property Management Team to enter into agreements to install a solar array on the campus of Prince of Peace as proposed. The project will be financed using funds already dedicated for this purpose (approx. \$42,000) up to \$45,000 of undesignated Diestler Estate funds and up to \$163,000 of Prince of Peace's assets to cover the expenses related to preferred siting, installation, and project completion to be repaid with electric utility savings.

- a. Moved & Seconded: Property Management Team & Congregational Council
- b. Motion: Passed

**VIII. Closing Prayer – Pastor Peter Christ**

**IX. Adjournment at 11:49am**

- a. Moved: James Ericksen
- b. Second: Dan Wagner
- c. Motion: Passed



# Prince of Peace Lutheran Church Members

Congregation Council\*

Executive Committee\*

Nominating Committee\*

## BUILDING THE CHURCH

Deb Cordes

### Big Idea Team [P]

Annual Theme  
Advent & Christmas  
Lent & Easter

### Worship & Music

Creative Arts Team [M]  
Music Planning Team [M]  
Chancel Choir [KT]  
Bell Choir [KT]  
Children's Choir [M]  
Audio & Video Team [M]

### Faith Formation

CYF Team [A&J]  
Faith Rocks!  
God Rocks!  
Confirmation  
PoP Rocks!  
Adult Ed Committee [P]  
Sunday Forum  
Book Studies  
Senior Ministries [D]  
Women On Wednesdays  
Seniors Supporting Seniors  
Senior Socials  
Women's Circles  
Knitting Group  
Wellness  
Faith Steps [A]  
Baptism  
Bibles  
1<sup>st</sup> Communion

### Generosity

Annual Campaign Team [P]  
Enduring Gifts Comm\* [P]  
Mission Micro Grants [A]

### Invitational Ministry

Reconciling In Christ [A]  
BtC Task Force [P&A]

## LOVING THE WORLD

Caryn & Jim Josephson

### Congregation Care

Pastoral Visitation [P&D]  
Befriender Ministry [D]  
Mental Health Connect [D]  
Funeral Ministry [P]  
Hospitality [U]  
Fellowship Events  
Pickleball & Bridge

### Local Mission (Soc. Concerns)

Lyngblomsten [D]  
Roseville Schools [A]  
School Supply Drive  
Every Meal  
Community Care [A]  
Meals on Wheels  
Keystone Food & AF  
MN FoodShare  
Feed My Starving Children  
Second Harvest  
Lutheran Social Service  
Afford. Housing Team [A]  
Sacred Settlement [A]  
Stewardship Team  
Care Team  
Supportive Friends  
Safe Parking Lot [A]  
Scouting [K&P]  
Boy Scout Troop 50  
Cub Scout Pack 150  
Girl Scouts

### Global Mission

Bega Kwa Bega [A]  
TZ Mission Trips  
Tanzania Dinner  
Missionary Support [P]  
ELCA – Sveholms  
WMPL – J&V

### Ministry Partnerships

SPAS Delegates\* [P]

## MINISTRY SUPPORT

Arjun Sethi & Steve Sveom

### Administration

Personnel Committee [P]  
Office Support [K]  
Thursday Volunteers

### Communications

Website [K]  
Daily/Weekly Email [K]  
Annual Report [K&P]

### Building & Property

Prop. Mgmt. Team [K]  
Monday Morning Crew [K]  
Lawn Dawgs [K]  
Columbarium [K]  
Tenant Relationships [K]  
MOU/Lease Review  
Member Volunteers [K]

### Finance & Accounting

Finance Team [C]  
Investment Strategy  
Insurance Coverage  
Safe Deposit Box  
Audit Committee\* [C]  
Counters [C]

\*Elected by Voting Members of the Congregation.

Assigned Staff Support:  
[P] Pastor Peter, [A] Alyssa  
[D] Debbie, [J] Julene  
[K] Kristin, [C] Caryn  
[M] Milt, [KT] Kathy  
[U] Unassigned



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# Building the Church

*By Deborah Cordes*

God is up to something good at Prince of Peace! I am certain of that! As congregation council president, Build A Church sphere leader and member of Prince of Peace, I have a few random thoughts to share.

As a people of God, you amaze me! We step up, step out and make it happen! The talent here is ranges from those who build gardens and repair the church, to the artists, musicians, learners/teachers, planners, video and sound wizards (not my strength area) and all those who come to listen and receive. What a community! Thank you for allowing me to be part of it.

The generosity of the members of this congregation have always amazed me. Somehow, we make it financially when other churches struggle. THANK YOU! The pledges received aid in our planning for the next fiscal year. THANK YOU. If you forgot to make a pledge (even if the amount is the same as last year), please feel free to send it to the office. The council uses this information as a guide.

Build A Church Initiative – Over the last six months, the Build A Church initiative moves forward. I am thankful for the congregation empowering this initiative that allows us to reach out to our community with the good news of God's love and the call to be part of God's story. It has been a joy to see both continuing members and new visitors each week at church. With Peter's and Alyssa's guidance, the challenge is to join the initiative, inviting both the neighbors we know and the strangers to come.

Knowing what I said above, with the great possibilities to Build A Church and spread the Good News, there are challenges for the year as well.

Building the Church Sphere (different and part of the initiative). The most visible of the three spheres and one with the most groups/participants. There are many people involved in the Building the Church sphere including worship planners, those that create

the space for worship, involved with children/youth and the worship leaders. They work hard and view their duty is to make worship a place where each person can find something meaningful whether through the themes of the season, Sunday education, service, the sermon, music, readings, or the way the church looks. I wanted to recognize them and all they do – Thank you!

Congregation Members – Thank you for your prayers! The power of prayer is immense! (A personal story) Last fall, my brother faced a very serious health condition. Prince of Peace held him in prayer. Two weeks ago, he called to let me know he felt those prayers and the healing power of God's holding him. He's back to being his feisty self. We thank you for those prayers. This is what we do – pray for those we know and don't know to feel God's love.

# Loving the World

*By Caryn Josephson*

A gas card. Assistance with an apartment deposit. A scholarship for a student in Tanzania. Missionaries in Slovakia and Kenya. Construction help for a Habitat for Humanity house. Bars for a funeral. Weekend food in a child's backpack. A pair of warm socks for a homeless veteran. A garden and chicken coop for our Sacred Settlement. A listening ear of a Befriender. Education on Mental Health challenges. Making connections over a friendly game of pickleball or bridge. Buying girl scout cookies or cub scout popcorn. Delivering Meals on Wheels.

At times the challenges we face seem overwhelming – political division, gun violence, climate change, wars, financial disparity and uncertainty, discrimination. What can one person possibly do to help solve these challenges? In Matthew 25:35-36 Jesus says ‘...for I was hungry and you gave me food, I was thirsty and you gave me something to drink, I was a stranger and you welcomed me, I was naked and you gave me clothing, I was sick and you took care of me, I was in prison and you visited me’.

There are so many ways that Prince of Peace members use their Time, Talent and Financial Resources to help Love the World – sharing God's love in tangible ways. Together, and with God's help, we work together to make a difference in our local community and the world.

# Loving the World

Sphere leaders: Caryn and Jim Josephson

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## Loving the World Support areas

Congregation Care	Local Mission	Global Mission	Ministry Partnerships
<ul style="list-style-type: none"> <li>• Pastoral Visitation</li> <li>• Befrienders</li> <li>• Mental Health Connect</li> <li>• Funeral Ministry</li> <li>• Fellowship Events</li> <li>• Pickleball</li> <li>• Bridge</li> </ul>	<ul style="list-style-type: none"> <li>• Lyngblomsten</li> <li>• School Supplies</li> <li>• EveryMeal</li> <li>• Meals on Wheels</li> <li>• Keystone (Food Shelf, Angel Fund)</li> <li>• Mn Foodshare</li> <li>• Feed my Starving Children</li> <li>• Second Harvest</li> <li>• Lutheran Social Service</li> <li>• Affordable Housing team</li> <li>• Sacred Settlement</li> <li>• Safe Parking Lot</li> <li>• Scouting</li> <li>• (and more!)</li> </ul>	<ul style="list-style-type: none"> <li>• Companion Congregations in Tanzania – Bomalang’ombe and Vikongwa</li> <li>• Missionary Support – Slovakia &amp; Kenya</li> <li>• Huruma Center in Iringa</li> <li>• Iringa Hope</li> <li>• Global Health Ministries</li> <li>• Lutheran Disaster Response</li> <li>• ELCA World Hunger</li> <li>• Lutheran World Relief</li> <li>• (and more!)</li> </ul>	<ul style="list-style-type: none"> <li>• St Paul Area Synod</li> </ul>

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## Looking Back, Looking Forward!

- Check out stories in the Annual Report
- Over \$111,000 donated! (10% of annual giving plus special offerings)
- 2025 – organizing!
  - Loving the World Workshop – [date/time]
    - Identify key contacts
    - New ideas
    - How the sphere works
    - 25-26 Budget planning

# Sacred Settlement Prince of Peace.

## Financial Summary

### 2022 & 2023 (11/1/22 - 12/31/23)

#### Contributions

Individual Donors	\$69,809
Open House & Carnival	\$5,994
Partner Congregations	<u>\$1,700</u>
Subtotal	\$77,503

Rent \$5,137

Total Contributions + Rent \$82,640

#### Expenses

Administrative & Legal	\$3,438
Home & Site Preparation	\$31,475
Utility & Supplies Offset	<u>\$1,800</u>
Total Expenses	<u>-\$36,713</u>

12/31/23 Account Balance \$45,927

#### In-Kind Contributions from Settled:

Home #1	\$70,000
Home #2	\$70,000
Home Furnishings	\$3,000
Common House Furnishings	\$2,500
Common House Appliances	<u>\$2,500</u>

2023 Total In-Kind Contributions \$148,000

# Ministry Support

*By Steve Sveom*

The Property Management team has a balancing act.

Our building is aging and society is changing. Think about things that age or have changed like doors and windows; electrical service; roofs and HVAC; security and technology. The team reviews the building for maintenance needs and improvements and then evaluates those potential projects based on:

Is this a safety issue or is it required by law?

1. What impact will this work have as a support to our ministry?
2. How much will it cost and is it cost effective?
3. Has funding already been designated, available or needed?
4. Is this a need or a luxury? If necessary, is it necessary now or later?
5. Can work be done by volunteers or is a contractor needed?
6. Should the project be done at all or not?
7. Who is willing to coordinate necessary work by getting estimates and coordinating with appropriate volunteers or contractors?

More participation in this work is welcome either on the Property Management team, as a project manager or as a volunteer. Let us know if you have any skills or interests that you or someone in the congregation may have that could be helpful. Tell us about any building and property needs that you think need to be addressed.

Some funds that are available.

1. Building Fund \$159,563, including:
  - \$77,757 Rooted and Reaching
  - \$42,443 Solar
  - \$25,328 Major Projects and Repairs
  - \$12,197 Sanctuary Lighting

# Prince of Peace

TREASURY REPORT 01/26/2025

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## Financial Audit 07/01/2023 – 06/30/2024

**TO:** The Congregation Council  
Prince of Peace Lutheran Church, Roseville, MN

**FROM:** Asitha Sandanayake

**SUBJECT:** Auditors' Report for Fiscal Year Ending June 30, 2024

I have reviewed the financial records for the fiscal year ending June 30, 2024, and to the best of my knowledge the records accurately represent the financial position of Prince of Peace Lutheran Church.

Based on this audit, I would like to make the following recommendation to the Finance Committee, Caryn and Kristin.

- Ensure retention of documents related to significant credit and debit movements in designated and undesignated dedicated accounts. These would include documents on the formation and scope and process of authorization of designated committees and meeting minutes related to authorization of significant spending amounts at or above the council designated and/or those imposed by the congregational bylaws. The key accounts identified although not limited to are 1) Building Funds, 2) Rooted and Reaching, 3) Endowment, 4) Sacred Settlement PoP and 5) Diestler Estate.

While it is not completely under the control of the nominating committee, any effort to add one more person to the audit committee would be much appreciated, as this would help ensure accountability and adequate resources to future audits. In closing, I would like to commend Caryn Josephson and Kristin Bloxham on their handling of the financial functions for Prince of Peace during this period.

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**07/01/2023 – 06/30/2024 Actual vs Budget**

	22-23 Actual	23-24 Budget	2023-24 Actual	+/-
Contributions	\$ 442,423.60	\$ 469,542.00	\$ 471,004.10	\$ 1,462.10
Other Income	\$ 76,551.64	\$ 41,250.00	\$ 38,695.16	\$ (2,554.84)
<b>Total Income</b>	<b>\$ 534,865.49</b>	<b>\$ 515,292.00</b>	<b>\$ 513,447.26</b>	<b>\$ (1,844.74)</b>
<b>Total Expense</b>	<b>\$ 545,078.91</b>	<b>\$ 554,502.00</b>	<b>\$ 511,399.45</b>	<b>\$ (43,102.55)</b>
<b>Income - Expense</b>	<b>\$ (10,213.42)</b>	<b>\$ (39,210.00)</b>	<b>\$ 2,047.81</b>	<b>\$ 41,257.81</b>

- Giving continues to increase while Other Income continues to decrease
- 2023 – 2024 Net Income Budget (\$39,210) vs Actual \$2,047, **\$41,257 additional giving**

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**07/01/2024 – 06/30/2025 Actual vs Budget**

\$598,612 Income  
\$598,612 Expense

	22-23 Actual	2023-24 Actual	12/31/24 Budget	12/31/24 Actual	
Total Income	\$ 534,865.49	\$ 513,447.26	\$ 299,556.10	\$ 262,974.13	\$ (36,581.97)
Total Expense	\$ 545,078.91	\$ 511,399.45	\$ 297,997.62	\$ 280,978.99	\$ (17,018.63)
Income - Expense	\$ (10,213.42)	\$ 2,047.81	\$ 1,558.48	\$ (18,004.86)	\$ (19,563.34)

- Giving is down \$13,000 from the same time last year
  - We anticipate a potential shift in Nov / Dec giving to Jan / Feb
- The current shortfall is \$18,000 with the Diestler fund and \$43,000 without
  - We thank you for your generosity and welcome your 2025 pledge contributions!

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**12/31/2024 Designated Accounts**

**Designated Funds:     \$640,075**

**Endowment Fund:     \$259,775**

**Building Fund:         \$159,563**

- \$77,757 Rooted and Reaching
- \$42,443 Solar
- \$25,328 Major Projects and Repairs
- \$12,197 Sanctuary Lighting

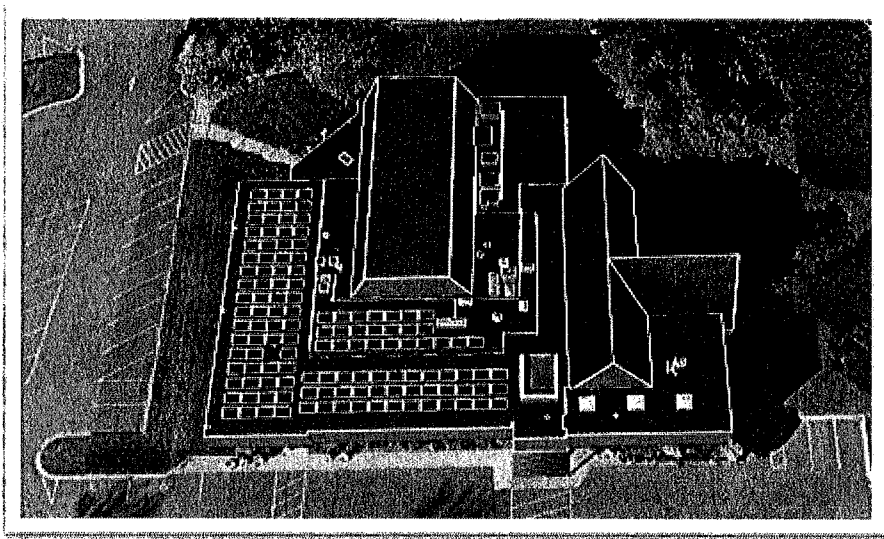
**Diestler Estate:       \$110,550**

- \$45,550 Available
- \$65,000 Designated: Build the Church

**Other:                         \$110,187**

# apadana ENERGY

SOLAR | EV CHARGING | BATTERY STORAGE



Preliminary Design

## Prince of Peace Lutheran Church (Roof Only)

2561 Victoria St N  
St. Paul, MN

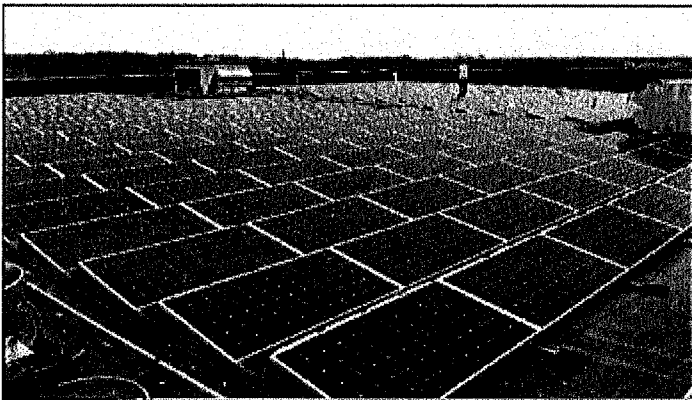
10/25/2024  
Rev 8

Contact:  
Buff Grace  
651-323-3167  
buff@mnipl.org

System Size: 52.7 kW DC / 127 Panels

### Environmental Benefits

- 62,496 kWh in 1st year; 1,731,145 kWh over 30 years
- 2,666,137 lbs. of CO2, which is equivalent to 20,239 trees growing for 10 years



Project Cost	\$129,635
1st Year Net Cost	\$90,759
Total Revenue	\$426,487
IRR	11.65%
Cash Payback	9.1 Years

*Assumes all grants/incentives are received*  
*10-year cumulative; system can operate beyond 30 years*  
*Financial Rate of Return on Net Investment*  
*Zero out-of-pocket financing available*

## Report of the Nominating Committee - Council & Leadership Slate

Bolded Positions are up for election on 1/26/25.

### Officers of the Congregation & Congregation Council

One-year term, three terms max. (C.11.02)

<u>Position</u>	<u>Nominee</u>	<u>Term</u>	<u>Completes</u>
<b>President</b>	<b>Deborah Cordes</b>	2 <sup>nd</sup>	Jan. 2026
<b>Vice President</b>	<b>Andrew Hannesh</b>	2 <sup>nd</sup>	Jan. 2026
<b>Secretary</b>	<b>Natasha Sandanayake</b>	1 <sup>st</sup>	Jan. 2026
<b>Treasurer</b>	<b>Arjun Sethi</b>	3 <sup>rd</sup>	Jan. 2026

### At-Large Representatives to the Congregation Council

Two-year terms, two terms max. (C.11.02)

	<u>Nominee</u>	<u>Term</u>	<u>Completes</u>
	Jennifer Immerman	1 <sup>st</sup>	Jan. 2026
	Dian Larson	1 <sup>st</sup>	Jan. 2026
	<b>Mike Roe</b>	1 <sup>st</sup>	Jan. 2027
Youth/Yng Adult	_____	1 <sup>st</sup>	Jan. 2027

### Lay Representatives to the St. Paul Area Synod Assembly (3)

Appointed by the congregation annually.

Lay Female **Julene Hannesh (or PoP Youth)**

Lay Male **PoP Youth**

Lay Young **Alyssa Herrig (or PoP Youth)**

### Nominating Committee (3)

Three-year terms, one elected each year by congregation.

Erika Wold	Jan. 2026
<b>Gary Olson</b>	Jan. 2027
<b>Kory Roe</b>	Jan. 2028

### Audit Committee (2)

Two-year terms, one elected each year by congregation.

Asitha Sandanayake	Jan. 2026
<b>Toni Sveom</b>	Jan. 2027

### Enduring Gifts Committee (5)

Three-year terms, two terms max. (C.13.06) 1 1yr + 2 2yr + 2 3yr

<b>Kim Wetteland</b>	Jan. 2026
<b>Arjun Sethi</b>	Jan. 2027
<b>Caryn Josephson</b>	Jan. 2027
<b>James Ericksen</b>	Jan. 2028
<b>Deb Cordes</b>	Jan. 2028