



## Prince of Peace (PoP) Parking Policies

*Revised December 2023*

*You are welcome here. We hope that our parking lot can be a place of respite and relief. We are also willing to connect with you to explore what other support we may be able to provide.*

### **1. Designated Overnight Parking Area**

- a. Overnight parking in occupied vehicles is allowed with the following restrictions:
  - i. Only passenger vehicles, vans, and light trucks (pickups, SUVs) are allowed. Recreational vehicles. Vehicles with trailers and trucks exceeding 10,000 lbs. GVWR are not allowed unless authorized by PoP.
  - ii. Guests must park in a location that is designated by PoP staff so as not to impede the flow of traffic and is generally out of the way.
  - iii. All vehicles must be operational. If a vehicle becomes disabled during your stay a plan for it to be operational must be prioritized and communicated to PoP staff.
  - iv. PoP reserves the right to relocate your vehicle as needed based on building usage.
  - v. Access to the parking lot may be limited due to expected capacity limits.

### **2. Registration**

- a. All overnight parking guests must register at their earliest opportunity when the Prince of Peace Office is open.
- b. Guests must provide the following identification: Name, most recent address, telephone number or email address, and vehicle license number.

### **3. Length of stay**

- a. Any guest who wishes to park overnight for more than 4 nights must:
  - i. Have a plan for obtaining permanent accommodations and provide details of that plan to Roseville's Community Action Team (CAT) or other social service agency. A release must be signed by guests so CAT or other social service agencies can communicate those plans with Prince of Peace.
  - ii. Limit their maximum stay to 14 consecutive nights unless prior authorization is granted.

### **4. Access to the Building**

- a. Authorized use of the building is restricted to these designated areas: reception area restrooms, the library, and the kitchen. These spaces can only be accessed during office hours when a staff member is present, and it does not interfere with scheduled events. Guest access may be limited based on scheduled activities and programming.
- b. Guests are not allowed access to other areas of the building without prior authorization and supervision.

- c. Building access outside of office hours is limited to when prearranged direct supervision is available.
- d. Though the building is occupied and in use outside of office hours this does not mean that access to the building is permitted or allowed.
- e. No overnight accommodation will be permitted in the building.

## 5. Expectations

- a. Guests must behave in a respectful and clear-headed manner while on our property and while interacting with all staff and visitors to the parking lot and building.
- b. Smoking is allowed only within 10 feet of the guest vehicle.
- c. No individuals other than registered guests are permitted in the designated area.
- d. All personal belongings must be stored within the interior of the vehicle, or in other previously approved locations.
- e. Connection to power will not be provided to overnight guests.
- f. Pets must always remain in vehicles or on a leash. Pets that belong to registered guests are not permitted in the building.
- g. Common areas of PoP's Sacred Settlement, both inside the building and outside, are only accessible by invitation and supervision of Settlement residents.
- h. Garbage and recycling must be disposed of in the designated locations and cannot be collected around the vehicle.
- i. Furniture, fixtures, and equipment are not to be removed from PoP's building or grounds.
- j. All authorizations and or deviations to this policy must be approved by lead pastor, office administrator and/or their designees.
- k. Prince of Peace Lutheran Church is not responsible for theft or damage to vehicles, content, or any personal property.

*Individuals who do not adhere to these expectations will be asked to leave Prince of Peace property.*